

DE WINTON COMMUNITY PRESCHOOL REGISTRATION GUIDELINES 2022-2023 School Year

Registration night is Thursday, March 3, 2022 from 6:00 – 7:00pm at the De Winton Community Hall.

From this date onward, registration is open to all. Prior to this date, there are certain dates and times that registrations will be accepted for current and previous families. See below for details.

A complete registration includes the registration form fully filled in and signed along with payment by cheque.

Please note that during all registration periods, priority will be given to families residing within the Foothills School Division boundaries. Out of bounds students are welcome to register and will be placed on a waiting list until mid-March. Families will be notified as to the status of their acceptance by the end of March.

A designated person – either a parent volunteer member or a teacher – will be accepting complete registrations during scheduled hours. See rules below for designate.

Registration forms will be made available on the website and paper copies will be available at the school starting February 10, 2022.

Families with a student *currently* enrolled in the school

Complete registrations will be accepted starting on **February 17, 2022 at 11:00am**. A parent volunteer member will be accepting registration packages in the hall lobby from 11:00am – 11:30am on Thursday February 17. Registration packages will not be accepted before 11:00am. If you arrive before this time, please form a line. **You must be there in person or have someone come on your behalf. One individual may not collect and submit registration packages for multiple families.**

After 11:30am on February 17, complete registration packages can be accepted by any parent volunteer member or teacher. From February 17 – 27, priority will be given to the children currently enrolled in the De Winton Community Preschool program.

All Families that have *previously* had a student in the school

Complete registrations will be accepted starting on **February 28, at 11:00am**. Please email pages 1 and 2 of the registration package to the parent volunteer committee at dewintoncommunitypreschool@gmail.com. Registrations will be accepted on a first come first serve basis and all applicants will be contacted within the week to confirm acceptance. Once accepted, arrangements will be made to collect the remainder of the registration package along with the postdated cheques.

From February 28 – March 3, priority will be given to families who previously had a student enrolled in the De Winton Community Preschool program.

In Summary:

DATE	REGISTRATION OPEN TO:	SUBMIT REGISTRATION PACKAGE/DEPOSIT:
Thursday, February 17 11:00-11:30am	Registration opens to CURRENT STUDENTS	In person, at the Hall
Thursday, February 17 - Monday, February 28	Priority registration for current students	Drop off with designate
Monday, February 28 11:00am	Registration opens to PREVIOUS FAMILIES	Submit via email
Monday, February 28 - Thursday, March 3	Priority registration for previous families	Submit via email
Thursday, March 3 6:00-7:00pm	Registration opens to PUBLIC	In person, at the Hall